

September 30th, 2020

The Malcolm Planning Commission meeting was called to order at 7:00 p.m. Members present; Adam Benischek, Alexa Metcalf, Chad Draper, and Lecia Teten. Members absent; Jon Mohr and Sandy Streeter.

It was noted that the Open Meetings Law is posted and located on the wall as you enter the Village Hall.

Vice Chairman Adam Benischek made a motion to open the Public Hearing at 7:01 p.m., seconded by Alexa Metcalf. Motion carried by AYE: Benischek, Metcalf, Draper, and Teten. Nay: None; Motion carried by 4-0. Members absent Jon Mohr and Sandy Streeter.

The minutes of the July 29th, 2020 meeting were reviewed. Alexa Metcalf made a motion to approve the meeting minutes as written, seconded by Chad Draper. Motion carried by AYE: Metcalf and Draper. Members abstain; Adam Benischek and Lecia Teten. Nay: None; Motion carried by 2-0. Members absent: John Mohr and Sandy Streeter.

The minutes of the September 1st, 2020 meeting were tabled due to lack of quorum for that date. Adam Benischek made a motion to approve the meeting minutes as written, seconded by Chad Draper. Motion carried by AYE: Benischek, Metcalf, Draper and Teten. Nay: None; Motion carried by 4-0. Members absent: John Mohr and Sandy Streeter.

No visitors were present for Visitor Period.

Vice Chairman Adam Benischek made a motion to change the order of the agenda to New Business, seconded by Alexa Metcalf. Vice Chairman Benischek called for the vote recorded as follows: AYE: Benischek, Metcalf, Draper and Teten. Nay: None; Motion carried 4-0; Members absent: Jon Mohr and Sandy Streeter.

#### New Business Discussion

- (1) Building Permit Application for New Residential Construction at Aspen Builders Lot 110 (Legal Description: S21, T11 R5, Acres 6<sup>th</sup> Principal Meridian, Lot 110 SE); Aspen Builders INC. Adam Benischek made a motion to recommend to the Village Board to approve the Building Permit Application contingent upon building inspection approval; seconded by Lecia Teten. Motion carried by AYE: Benischek, Metcalf, Draper and Teten. Nay: none; Motion carried 4-0. Members absent; Jon Mohr and Sandy Streeter.
- (2) Building Permit Application for New Residential Construction at Aspen Builders Lot 111 (Legal Description: S21, T11 R5, Acres 6<sup>th</sup> Principal Meridian, Lot 110 SE); Aspen Builders INC. Adam Benischek made a motion to recommend to the Village Board to approve the Building Permit Application contingent upon building inspection approval; seconded by Chad Draper. Motion carried by AYE: Benischek, Metcalf, Draper and Teten. Nay: none; Motion carried 4-0. Members absent; Jon Mohr and Sandy Streeter.
- (3) Building Permit Application for Curb Cut Extension at 320 Malcolm Road; Donald Pekarek. Adam Benischek made a motion to recommend to the Village Board to approve the Building Permit Application for a 3' wide and 6' long curb cut on west side on property (note: dimension of curb cut on permit application is misleading and shall be clarified to confirm that the request

is for 3', not 3"; seconded by Lecia Teten. Motion carried by AYE: Benischek, Metcalf, Draper and Teten. Nay: none; Motion carried 4-0. Members absent; Jon Mohr and Sandy Streeter.

- (4) Discussion regarding Village of Malcolm code restrictions and allowed for storage and industrial shipping containers on industrial zoned lots within village limits was made.
- (5) Current fees and charges for projects, building permit, meetings, hook ups, etc. discussion was tabled for future meeting.

Vice Chairman Adam Benishek made a motion to change the order of the agenda to Unfinished Business, seconded by Alexa Metcalf. Vice Chairman Benishek called for the vote recorded as follows: AYE: Benishek, Metcalf, Draper and Teten. Nay: None; Motion carried 4-0. Members absent; Jon Mohr and Sandy Streeter.

- (1) No unfinished business on the table to discuss.

Vice Chairman Adam Benishek moved to adjourn at 7:48 p.m. Alexa Metcalf seconded the motion. Acting Chairman Benishek called for the vote recorded as follows: AYE: Benishek, Metcalf, Draper, and Teten. Nay: None; Motion carried 4-0. Members absent; Jon Mohr and Sandy Streeter.

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Alexa Metcalf, Secretary

Recommendations to the Village of Malcolm Board  
September 30th, 2020

Recommendation 351 – The Malcolm Planning Commission recommends to the Malcolm Village Board to approve the Building Permit Application for New Residential Construction at Aspen Builders Lot 110 (Legal Description: S21, T11 R5, Acres 6<sup>th</sup> Principal Meridian, Lot 110 SE); Aspen Builders INC., contingent upon building inspection approval.

Recommendation 352 – The Malcolm Planning Commission recommends to the Malcolm Village Board to approve the Building Permit Application for New Residential Construction at Aspen Builders Lot 111 (Legal Description: S21, T11 R5, Acres 6<sup>th</sup> Principal Meridian, Lot 110 SE); Aspen Builders INC., contingent upon building inspection approval.

Recommendation 353 – The Malcolm Planning Commission recommends to the Malcolm Village Board to approve the Building Permit Application for Curb Cut Extension at 320 Malcolm Road; Donald Pekarek for a 3' wide and 6' long curb cut on west side on property (note: dimension of curb cut on permit application is misleading and shall be clarified to confirm that the request is for 3', not 3").

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Alexa Metcalf, Secretary